

WORKSHEET - NOT VALID GRANT APPLICATION

www.tonyhawkfoundation.org



TONY HAWK FOUNDATION

GRANT APPLICATION WORKSHEET

Semester 2, 2017

THE TONY HAWK FOUNDATION IN NO WAY ENDORSES OR PROMOTES THE PRODUCTS OR SERVICES OF ANY SKATEPARK VENDOR, DESIGNER, OR BUILDER. A Federally registered 501c3 California Public Charity, the foundation is committed to working in the best interests of skaters and their communities, offering guidance and suggestions regarding the skatepark *process*, and where applicable, information about skatepark design and construction options that will best serve the needs of each community. Polices, Programs, and Discounts promoted by any particular vendor, designer, or builder are conducted at their discretion and in no way influence or determine decisions made by Tony Hawk Foundation staff or the Board of Directors.

This Grant Application WORKSHEET, not an actual grant application. The **online** grant application must be completed by **Midnight, Wednesday, June 14, 2017**. It can be found at www.tonyhawkfoundation.org from May 3, 2017 until the deadline.

All supporting documents must be postmarked by **Thursday, June 15, 2017** and sent to the following address:

Tony Hawk Foundation
1611-A S. Melrose DR #360, Vista CA 92081

In order to consider your skatepark project for a grant, it is important that you present the most accurate, up-to-date information.

If the application will be coming from a non-profit organization other than a municipality, a copy of your IRS Determination Letter indicating your non-profit status **must** be submitted with the online grant application. The Applicant must itself be a public agency or a federally registered non-profit organization, and must be the organization listed on the IRS Determination Letter.

If your organization or skatepark project has already received a Tony Hawk Foundation Grant Award greater than \$1,000, you are **not** eligible to apply again.

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THF GRANT APPLICATION DIRECTIONS:

All questions must be answered and completed to the best of your ability. We know that applicants may be in different **stages** of the skatepark-development process, and while you may not be able to answer every question directly, it is important that you do respond to the best of your ability (for example, if you have not already hired a professional designer, discuss *how* you will go about choosing a designer, and which firms, if any, you are considering).

If you find that you are unable to provide most of the information requested, it is in your best interest to not submit an application until you can do so. If you have not yet raised ANY funds, it is also in your best interest to do so before applying for a Tony Hawk Foundation grant. If you are unsure if you are prepared to apply for a grant from THF, please contact us with your questions.

While not all supporting documents and answers are required, the more thorough your application, the better we can assess your project's eligibility for a Grant Award. Building a skatepark is a complex task and we use the requested information to help determine which groups are committed, are prepared to produce a meaningful and significant response to their skatepark need, and have the support necessary to see the project through to completion. We view your thoroughness and thoughtfulness in applying for a grant from THF as a reflection of your organization's capabilities in seeking funds elsewhere.

NOTE: Should your project be awarded a grant from the Tony Hawk Foundation, you will be required to provide status reports on your skatepark project on a regular basis.

If you have questions about the application or the grant process, please e-mail THF at contact@tonyhawkfoundation.org.

Warning! You will not be able to save your application (when *actually applying* on our Web site) once you've begun. Please ensure that you have reviewed the questions and are prepared to complete the application fully before you begin. We recommend that you prepare your answers using this worksheet before beginning your live, online grant application.

The wording and order of the questions in this worksheet *may not* be identical to the online application.

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SECTION 1: ORGANIZATIONAL DETAILS

1. Please indicate the city and state where the skatepark will be located.

2. Person responsible for submission of this application:

Name: _____

Government Agency or Organization Name: _____

Address: _____

City, State, ZIP: _____

E-mail Address: _____

Phone Number: _____

3. Organization applying for grant:

Government Agency or Organization Name: _____

Address: _____

City, State, ZIP: _____

Web site: _____

Phone Number: _____

4. Organization applying for grant:

Type of Organization (e.g., municipality, nonprofit organization): _____

5. Organization applying for grant:

Employee Identification Number (EIN): _____

6. Name and contact information of the *first* individual on the organization's governing board:

Name of *first* individual: _____

Address: _____

City, State, ZIP: _____

E-mail: _____

Phone: _____

7. Name and contact information of the *second* individual on the organization's governing board:

Name of *second* individual: _____

Address: _____

City, State, ZIP: _____

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E-mail: _____

Phone: _____

8. Name and contact information of the *third* individual on the organization's governing board:

Name of *third* individual: _____

Address: _____

City, State, ZIP: _____

E-mail: _____

Phone: _____

9. Name and contact information of the individual serving as your project's *community liaison*:

Note: This person has served as the principle liaison between local governmental agencies and the skateboarding community.

Name of community liaison: _____

E-mail: _____

Phone: _____

10. Name and contact information of the individual serving as your project's *youth ambassador*:

Note: This person has demonstrated leadership characteristics that you feel were noteworthy during the skatepark advocacy process.

Name of youth ambassador: _____

Age: _____

E-mail (ambassador or guardian): _____

Phone (ambassador or guardian): _____

11. Name and contact information of the youth ambassador's guardian (optional):

Guardian's name (if ambassador is under 18): _____

12. May we include your contact information in a directory to be shared with other skatepark projects?

Yes

No

SECTION 2: COMMUNITY DETAILS

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13. What is the population of the city or town where the skatepark will be located?

14. What is the median household income in the vicinity (or service area) of the proposed skatepark?

Note: This information can be found on www.census.gov/quickfacts/ or www.city-data.com

\$ _____

15. What is your annual municipal budget?

\$ _____

16. What is your annual Parks & Recreation department budget?

\$ _____

17. Does the applicant oversee any other programs or activities?

- Yes
- No
- Don't know

If yes, please specify:

18. Who oversees the applicant's budget?

19. Please provide any statistics about "at-risk" youth in the vicinity of the proposed skatepark?

_____ (Up to 150 words)

20. Are there any local laws or regulations that seek to constrain or ban skateboarding in the area?

- Yes
- No
- Don't know

If yes, what is the average fine for skateboarding in the area?

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21. If applicable, please indicate the typical penalties for skateboarding in banned areas:

- Not enforced
- Verbal warning
- Written warning
- Ticket and/or fine
- Confiscation of skateboard
- Arrest
- Other _____

22. If applicable, what is the average fine for skateboarding in the area?

23. What are the names, cities, and distances of the *three* nearest skateparks to the proposed skatepark location?

Nearest skatepark (city, state, distance): _____

Second nearest (city, state, distance): _____

Third nearest (city, state, distance): _____

SECTION 3: PROJECT DETAILS

24. Grant amount requested?

(\$25,000 maximum)

\$ _____

25. Has your group or any other group assisting this skatepark project previously applied for a THF grant?

- Yes
- No
- Don't know

26. If yes, when was that application submitted (year) and what was the result?

27. Please provide a breakdown of how THF Grant funds will be used:

_____ *(Up to 150 words)*

28. What is the current status of the project and what are your next steps?

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_____ (Up to 150 words)

29. What is the estimated total cost of the skatepark?

\$ _____

30. Please provide a breakdown of the total estimated cost of the skatepark:

_____ (Up to 150 words)

31. How much money has been raised for the skatepark?

\$ _____

32. Please provide a breakdown of where the raised funds have come from:

_____ (Up to 150 words)

33. Please provide a total sum and breakdown of money you specifically anticipate raising (including the source of those funds)

\$ _____

_____ (Up to 150 words)

34. What expert sources did you find useful in informing your skatepark project?

- None
- Community input
- Professional consultant
- Peer advice
- www.publicskateparkguide.org
- www.skatepark.org
- Other

If other, please specify: _____

35. Will the skatepark be indoors or outdoors?

- Indoors
- Outdoors and semi-covered (roof or natural shelter)
- Outdoors
- Undecided / Don't know

36. What is the primary construction material for the planned skatepark?

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- Custom concrete
- Precast concrete
- Undecided/Other

If other, please specify: _____

37. What is the anticipated size of the proposed skatepark?

_____ square feet

38. Has the specific location of the skatepark been selected and approved?

- Yes
- No
- Don't know

39. Where will the proposed skatepark be located?

Note: Please indicate a complete street address, city, state, and ZIP code. If no address is available, please indicate the nearest intersection, city, state, and ZIP code.

40. Will the location property need to be purchased?

- Yes, the property will be purchased by the city.
- No, the property is already owned by the city.
- Don't know

If yes, how much will the property cost?

\$ _____

41. If the property must be purchased, (it is not currently owned by the city), how much will the property cost?

42. Provide details of local skateboarders' involvement in the project, such as design sessions, fundraising, public awareness, etc. Include dates when possible.

_____ (Up to 150 words)

43. Has a skatepark designer been hired?

- Yes

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- No
- Don't know

44. If yes, what company has been contracted for the skatepark design?

45. What were your key considerations in choosing this designer over others?

- Experience
- Proximity / Location
- Cost
- Reputation
- Community input
- Other

If Other, please specify: _____

46. Has a skatepark builder been hired?

- Yes
- No
- Don't know

47. If yes, what company has been contracted for the skatepark construction?

48. If no, what process will be taken to ensure that the skatepark is constructed of an acceptable quality?

_____ (Up to 150 words)

SECTION 4: POLICY DETAILS

49. Do you intend to allow BMX bikes in the skatepark?

- Yes
- No
- Undecided / Don't know

50. If no or undecided, what are your primary considerations?

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51. Of the anticipated skatepark visitors, approximately what percentage of each type do you expect to regularly see?

Skateboarders: _____ %
BMX Riders: _____ %
Scooters: _____ %
Inline Skaters: _____ %
Other: _____ %

52. Will the skatepark be free to use?

- Yes
- Yes, with conditions (e.g., membership, waiver, etc.)
- No (will require fee to use)
- Undecided / Don't know

53. Will the skatepark be supervised with dedicated on-site staff or volunteers?

- Yes
- No
- Undecided / Don't know

54. Will the skatepark be open during normal park hours (including school hours)?

- Yes
- No
- Undecided / Don't know

55. Will the skatepark be lighted and open for nighttime use?

- Yes
- No
- Undecided / Don't know

56. Will the skatepark be fenced and/or gated?

- Yes
- No
- Undecided / Don't know

57. When do you expect the skatepark to be open?

Date: _____

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58. Under what circumstances might the skatepark project be delayed or cancelled?

_____ (Up to 150 words)

59. When did you start pursuing a skatepark?

Date: _____

60. Provide a brief history of the skatepark project. Please include dates and significant milestones whenever possible.

_____ (Up to 250 words)

Your Tony Hawk Foundation grant application will be validated once you have entered this information via the Web application form and submitted it. In order for your application to be considered for a grant from THF, you must **also** submit your supplemental packet to Tony Hawk Foundation offices, postmarked no later than **Thursday, June 15, 2017**:

Tony Hawk Foundation
1611-A S. Melrose Dr. #360 Vista, CA 92081

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Checklist: Supplemental Documents

Use this checklist to ensure all necessary Supporting Documents are included with your Grant Application. Supporting Documents will be mailed to the Tony Hawk Foundation after your online application is submitted.

Supplement 1: Determination Letter

If this application is coming from a non-profit organization other than a municipality, a copy of your IRS Determination Letter must be submitted with this application.

Supplement 2: Financial Statements

Please include the most recent financial statements and budget of the skatepark committee, if any. (Please *don't* include your municipality's entire budget. We just need to see numbers pertinent to the skatepark project.)

Supplement 3: Community Support Evidence

Please include documentation of community support for your skatepark, such as newspaper clips or letters from prominent officials. Unfortunately we cannot accept digital media files such as DVDs or thumb drives.

Supplement 4: Skatepark Design

A copy of your skatepark design **must** be submitted. A final design of the proposed skatepark is preferred, but a preliminary design is acceptable. The Tony Hawk Foundation Design Committee will review each skatepark design, make recommendations to the Board of Directors, and may return the diagram to applicants with comments and feedback. Submitting a copy of your skatepark design helps the Board understand the scope of your project. *Please ensure that your skatepark design fits on a single letter-sized (8.5 x 11") piece of paper.*

This Grant Application **WORKSHEET** is valid through **June 14, 2017**.

Applicants **MUST** complete an online Grant Application (accessible at www.tonyhawkfoundation.org after **May 3, 2017**) to be considered for a Tony Hawk Foundation grant. Supporting documents accompanying the online grant application must be postmarked by **June 15, 2016** and sent to the following address:

Tony Hawk Foundation

1611-A S. Melrose DR #360, Vista CA 92081

For the latest information and deadlines, or to access the online grant application after **May 3, 2017**, go to www.tonyhawkfoundation.org.

Grant applicants are notified approximately 60 days after successfully submitting their complete applications. Tony Hawk Foundation staff strives to provide useful feedback to every applicant regardless of award outcome.

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